

OPERATIONS APPRENTICE - NORTH CAICOS

Applications are invited from interested and suitably qualified individuals for the position of **Operations Apprentice**, North Caicos.

Description

The Apprentice will work with the assistance of a Mentor to gain the knowledge and work experience necessary to keep pace with required standards following a set training program. He/she will assist in the safe efficient construction, operation and maintenance of the transmission and distribution systems; monitor and operate the generating plant and work as a part of the meter crew, providing installation and closing meter services.

Main Duties & Responsibilities

- Under the direction of the Line Foreman & Manager NMC Operations , responsible for assisting with ground and line work in a safe and efficient manner, consistent with safe work practices and work methods.
- Responsible for documenting specific competencies in the Apprentice Log Book and having this signed off by the Line Foreman (PLT).
- Responsible for assisting with the completion of daily tailboards and assist with duties on overhead and underground distribution and transmission work, as well as work in generation plant and other areas consistent with Apprenticeship Training.
- Responsible for collecting tools, equipment and materials for all assigned jobs.
- Responsible for daily truck and equipment checks and reporting any and all faults or damages observed.
- Responsible for operating line trucks and other line equipment, keeping safety, housekeeping and proper care uppermost in mind.
- Under the direction of the Line Foreman & Manager NMC Operations responsible for proper installation and disconnection of company utility meters and performing meter reads.
- Under the guidance of a trained officer, responsible for the running and light maintenance of all generators at the plant.
- Under the direction of the Line Foreman/ Manager of NMC, assist with the reporting of key statistics such as fuel usage and energy production, efficient and accurate monitoring of key parameters of generating and transmission and distribution equipment on a daily basis.
- Under the direction of the Line Foreman/ Manager of NMC, assist with the safe delivery of diesel fuel to the Power Plant storage tanks from the delivery tanks , to prevent environmental spills.
- Assisting with stand-by duty and after hour tasks on a regularly scheduled basis

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Main Duties & Responsibilities Cont'd

Daily Duties

- Participate in Job Planning / Risk Management assessments of each job at its commencement.
- Perform Circle Check of assigned vehicle to ensure everything is secured and in good running order.
- Provide information on all outages to the System Control Room prior to planned outages and upon arrival at the scene of unplanned power outages.
- Perform such other duties as may be assigned and documented in the Apprentice Logbook.

Academic/ Technical/ Management Experience and Qualifications:

- Associates degree in electrical engineering or a relevant field
- Pre-employment course in Basic Electrical Systems.
- Good command of English language (Spoken and written)
- Maintain & Hold a Valid TCI Driver's License for levels (B,C,H) that pertain to the job classification.

Abilities, Skills, Experience, Aptitude & Judgement:

- Excellent team player and team building skills
 - Good analytical skills
 - Excellent written and oral communication skills
 - Ability to function effectively under emergency and high-pressure situations.
 - Thinks clearly and can deliver within deadlines.
 - Goal-oriented
 - Self-motivated, solution oriented and positive in outlook
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- **Compensation is commensurate with experience and qualifications.**